



**GEYLANG METHODIST SCHOOL (SECONDARY)
STUDENT COUNCIL**



National Day Celebration

8 August 2018 (Wednesday)

EXCO IC: Jaden How (F3-4)

OIC: Glenys Teo (H2-1)

Total manpower (including EXCO I/C & OIC):

Notes to all

1. PLEASE HAVE YOUR BREAKFAST BEFORE REPORTING.
2. On the actual day, please be in SC Room by 6.30am.
3. Attendance will be taken.
4. There would be an attire check.
5. If you have to leave early, please let the ICs know beforehand.
6. There will be an AAR at the end of the event in the SC Room.

Attire

Guidelines for all	
<ul style="list-style-type: none"> * Neat hair (no long fringe, no dyed hair and hair neatly tied) * Fingernails cut 	
For all other roles except for VIP ushers	
<ul style="list-style-type: none"> * Councillors - sc tee * Trainees - blue collar and tag * WHITE school shoes, socks and laces. 	
Male	Female
<ul style="list-style-type: none"> * School pants (upper sec) / School shorts (lower sec) 	<ul style="list-style-type: none"> * School skirt (knee length) * No painted nails * One pair of earrings on ear lobe only



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1) Placards

Erica Ong (F2-3), Charlotte Ho (F1-2), Alethea Chua (F3-3), Jia Xuan(F3-1)

- * Placards are to be placed for both the Quadrangle and Friendship Hall **by 7.05am.** (Friendship Hall will be every Thursday's seating arrangement)
- *Please give about 2 footsteps for each class in the quadrangle.

2) Class ICs

Sec 1 : Lin Jian Feng (H2-2), Siti Aminah (F1-3)
Sec 2 : Erica Ong (F2-3), Melissa Loh (F2-2)
Sec 3 : Ngo Shu Hui (F3-3), Chua Jia Xuan (F3-1)
Sec 4 : Reese Chen (F3-1), Lee Si Ying (F3-1)

- * Please position yourselves at the levels you are in charged of at the quadrangle **by 7:15am.**
- * Take initiative in breaking up groups of students standing/talking and ask them to sit in their classes politely.
- * Move the students in to close the gaps
- * **Ensure that all students are settled by 7.20am** so that the parade can run smoothly.
- * After parade, proceed to FSH to settle students down according to their levels. Please sit at the back of the hall once the program has started.

3) Runners

- * Ms Johnson's runner: Wang Jia Xin (F2-1)
- * Mr Khoo's runner: Lau Tse En (F2-1), Jonathan Lee (F2-1)

FOR MR KHOO'S RUNNER: Report to him at 6.30am outside the staffroom
For MS JOHNSON'S RUNNER: Report to her at 7am

4) VIP Ushers

Joseph Chia (H3-2), James Bernice (F3-1)
*Station yourselves outside the conference room at 6.55am

5) Councillors in the supporting contingent

Erica Cheong (F3-3), Moe Monyi (H3-2)
* Follow instructions given by Mr Khoo last Fri